

## A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	09.00	23.00	Please give further details here (please read guidance note 3)  LOCAL SCHOOLS & AMATEUR DRAMATICS	Both	<input checked="" type="checkbox"/>
Tue	09.00	23.00			
Wed	09.00	23.00	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	09.00	23.00			
Fri	09.00	23.00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	09.00	23.00			
Sun	09.00	23.00			

## B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of a films take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue			
Wed			
Thur			
Fri			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 5)
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainment</b> Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	
<b>Day</b>	<b>Start</b>	<b>Finish</b>		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed					
Thur					
Fri			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 4)		
Sat					
Sun					
			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 5)		

**E**

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	10.00	23.00	Please give further details here (please read guidance note 3) MOSTLY INDOORS AMPLIFIED AND UNAMPLIFIED OCCASIONALLY IN MARQUEE State any seasonal variations for the performance of live music (please read guidance note 4) IN SUMMER CELEO, HARP, VIOLIN, GUITAR MAY BE PLAYED OUTSIDE EARLY IN THE EVENING DURING A RECEPTION Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 5) BANDS AND DJ MUSIC PLAYED ONLY INSIDE THE HALL.	Both	<input checked="" type="checkbox"/>
Tue	10.00	23.00			
Wed	10.00	23.00			
Thur	10.00	01.30			
Fri	10.00	01.30			
Sat	10.00	01.30			
Sun	10.00	01.30			

**F**

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	09.00	00.30	Please give further details here (please read guidance note 3) State any seasonal variations for the playing of recorded music (please read guidance note 4) Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 5)	Both	<input checked="" type="checkbox"/>
Tue	09.00	00.30			
Wed	09.00	00.30			
Thur	09.00	01.30			
Fri	09.00	01.30			
Sat	09.00	01.30			
Sun	09.00	00.00			

**G**

<b>Performance of dance</b> Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) A CUSTOMER MAY WISH TO HIRE A DANCE COMPANY TO ENTERTAIN THEIR GUESTS. AMPLIFIED AND UNAMPLIFIED  State any seasonal variations for the performance of dance (please read guidance note 4)  Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Mon	09.00	23.00			
Tue	09.00	23.00			
Wed	09.00	23.00			
Thur	09.00	00.00			
Fri	09.00	00.00			
Sat	09.00	00.00			
Sun	09.00	00.00			

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
			Will this entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)  State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)  Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

<b>Provision of facilities for making music</b> Standard day and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing		
			Will the facilities for making music be indoors or outdoors or both – please tick (✓) (please read guidance note 2)		Indoors
					Outdoors
					Both
<b>Day</b>	<b>Start</b>	<b>Finish</b>			
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of facilities for making music at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Sat					
Sun					

**J**

<b>Provision of facilities for dancing</b> Standard days & timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (✓) (please read guidance note 2)		Indoors
					Outdoors
					Both
<b>Day</b>	<b>Start</b>	<b>Finish</b>			
Mon	09.00	23.00	Please give a description of the facilities for dancing you will be providing		
Tue	09.00	23.00			
Wed	09.00	23.00	State any seasonal variations for providing dancing facilities (please read guidance note 4)		
Thur	09.00	01.30			
Fri	09.00	01.30	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Sat	09.00	01.30			
Sun	09.00	23.00			

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within (i) or (j)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing		
			Will the entertainment facility be place indoors or outdoors or both – please tick (✓) (please read guidance note 2)		Indoors
					Outdoors
					Both
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for the provisions of facilities for entertainment of a similar description to that falling within (i) or (j) (please read guidance note 4)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within (i) or (j) at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Sun					

**L**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)		Indoors
					Outdoors
					Both
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon			FOOD IS USUALLY SERVED INDOORS. OCCASIONALLY A MARQUEE MAY BE ERECTED AND FOOD SERVED WITHIN. HOG ROASTS / BBQ'S		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur	23.00	00.30	HOG ROASTS AND BBQ'S ARE USUALLY IN THE SUMMER.		
Fri	23.00	00.30			
Sat	23.00	00.30	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Sun					

**M**

Sale of alcohol Standard days and timings (please read guidance note 6)			Will the sale of alcohol be for consumption on or off the premises or both – please tick (✓) (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish	Both		
Mon	12.00	00.00	State any seasonal variations for the sale of alcohol (please read guidance note 4)		
Tue	12.00	00.00			
Wed	12.00	00.00			
Thur	12.00	01.30	Non standard timings. Where you intend to use the premises for the sale of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Fri	12.00	01.30			
Sat	12.00	01.30			
Sun	12.00	00.00			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor	
Name	MRS ISABEL MASON
Address	CLOCK BARN FARM HAMBLEDON ROAD GOODWING
Postcode	GL8 4AY
Personal licence number (if known)	PER /0688
Issuing licensing authority (if known)	WAVERLEY
Personal licence expiry date (if known)	08 JULY 2017

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

- NO ADULT ENTERTAINMENT OR SERVICES WILL BE PROVIDED
- NO GAMING MACHINES
- NO ADDITIONAL ACTIVITIES THAT WILL GIVE RISE FOR CONCERN FOR THE SAFETY OF CHILDREN.

**O**

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	07.00	00.30	MAY OPEN ON BANK HOLIDAYS AND SUNDAYS.
Tue	07.00	00.30	
Wed	07.00	00.30	
Thur	07.00	02.00	
Fri	07.00	02.00	
Sat	07.00	02.00	
Sun	07.00	00.30	

Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 5)



## **P**

Describe the steps you intend to take to promote the four licensing objective:

### **a) General**

- CCTV, staff training in basic alcohol law relating to the sale/supply of alcohol., "Challenge 21 Policy" implementation, wind-down period, risk assess each event and employ SIA security staff when necessary.
- Staff training, staff vetting, risk assessment, fire risk training given, HSE guides on display, mops and spills training, trips and slips training
- The hall is sound proofed to minimise entertainment noise, doors and windows are closed during entertainment noise, signs asking visitors to respect our neighbours and leave quietly.
- All staff are vetted for criminal records, age and experience, staff training given in licensing law. "Challenge 21 Policy" in place.

### **b) Prevention of crime and disorder**

- A burglar alarm is fitted with 6 sensors. A 24 hr DVR CCTV system with 4 cameras are fitted in the premises covering the front entrance, the bar area the rear kitchen area and the back entrance. The system will be maintained and operational at all times the premises are open for business. Video recordings shall be available for a minimum of 31 days and shall be made available to an authorised officer or police officer together with facilities for viewing. All these areas can be monitored from the stock room area where the DPS is usually present to monitor the whole event.
- We will risk assess each event and employ SIA registered door staff at the premises.
- Bar staff are trained not to serve anyone who is clearly had too much to drink.
- A "wind-down" time takes place from 11.30pm with jugs of water provided on the bar and or bottles of water sold.
- A security deposit is taken from the client when a booking is taken against any damages. This usually prevents the customers from causing any damage.

### **c) Public Safety**

- All staff are given training in alcohol sales in line with licensing law, risk assessment and fire risk assessment is discussed and the staff.
- Two/three bar staff are provided by Clock Barn Hall management for each event. Each member of staff is vetted for experience and given training on alcohol licensing laws and health and safety. Each member of staff is also required to sign a declaration stating they have received and understood the training.
- They are given training on fire drills, how to use an extinguisher and when it is safe to do so. All staff are asked to sign a declaration to agree they have understood and agree with the training provided.
- Training is provided on "slip/trips", and mopping up spills.
- Health and Safety guides provided by HSE are displayed on the wall in kitchen area.

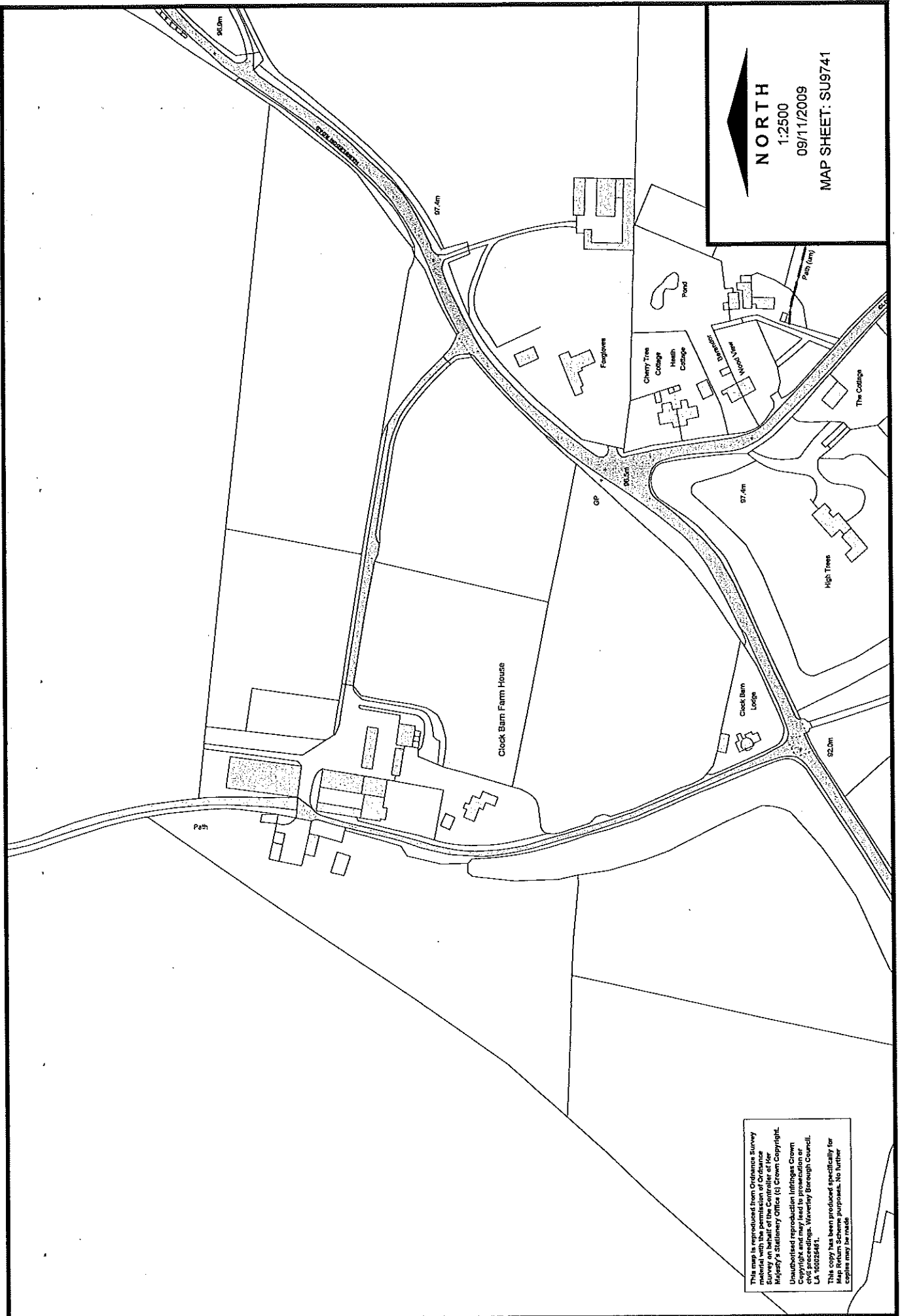
### **d) The prevention of public nuisance**

- The hall is sound proofed to minimise entertainment noise, doors and windows are closed whilst a band or DJ is performing.
- Entertainment in the marquee will be limited to reception time (early evening) only and limited to cello, harp, guitar and vocals.
- Signs asking visitors to respect our neighbours and leave quietly.
- The level of noise is monitored at each event by walking to the end of the drive.
- DJ's and bands are encouraged to keep amplified music low.

### **e) The protection of children from harm**

- Staff shall be trained in the basic law relating to the sale/supply of alcohol and written records will be kept for inspection. This will include the law relating to both sale and the consumption of alcohol to persons under 18 and the refusal of sale of alcohol to persons who are drunk. There will be an ongoing training regime.
- Children are NOT served alcohol at the bar. Children are allowed to drink wine at their table with their meal with a parent present.
- Challenge 21 policy is in place. If a member of staff suspects a customer to be under the age of 21 they are asked to provide proof of age. We will only accept passport, photo driving licence or ID cards bearing the PASS hologram as forms of identification. If no such proof is provided they are refused.
- The management of Clock Barn Hall are aware and understand the law and will be liable to conviction and a fine if a sale of alcohol to an under age person is allowed.





CLOCK BARN HALL, CLOCK BARN FARM, HAMBLEDON, GU8 4AY

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To <licensing@waverley.gov.uk>  
cc  
bcc  
Subject Clock Barn Farm/Hall

①

Dear Mr Hughes

re: Change of use of Clock Barn Hall from temporary licensing to permanent licensing venue

We have recently become aware of plans to extend the licensing of Clock Barn Hall, Hambledon Road. At present they are granted a temporary license to hold twelve functions a year and we understand they wish to apply for a permanent license in order to hold functions seven days a week.

We are concerned that this will lead to an increase in noise and traffic movement in a quiet area of Outstanding Natural Beauty. Late night licensing will lead to traffic leaving the premises beyond the 1.30am dead line and loud music is all ready evident during the summer months. We are also concerned that the business will necessitate an increase in lorry traffic along these narrow lanes.

Whilst aware that local businesses are required, the impact on this small community also need to be taken into account. Consequently we would wish that the license takes this into account and is restricted to 10.30pm Sunday - Thursday and 12am midnight Friday and Saturday. We would also like to restrict the use of helicopters landing and taking off at functions.

Yours sincerely,

To <licensing@waverley.gov.uk>

cc

bcc

Subject WA/2009/1242

2

**Address**

Re: Clock Barn Farm -  
Licensing for Function  
Venue  
Application No.  
WA/2009/1242

**Position** Object to the proposal  
We have to object to the

**Comments** above application for  
change of use of a barn  
on the above Farm to a  
function venue with an  
application for licensing  
for music and alcohol all  
year round, all day, 7  
days a week (including  
Bank Holidays) until  
1.30am on Thursdays  
Fridays and Saturdays  
and 12.30am Sundays to  
Wednesdays, with a  
further period of time for  
clearing up and dispersal  
of vehicles from the  
premises.

Our house is very close  
to the barn(only a couple  
of hundred yards across

the field) and to the  
entrance/exit on  
Hambledon Road and we  
have already experienced  
great noise and  
disturbance on many  
occasions over the past  
couple of years from  
music and noisy cars and  
people emanating from  
the barn on Clock Barn  
Farm until the early  
hours of the morning.  
This has prevented sleep  
throughout the household  
and also caused concern  
over antisocial behaviour  
by people leaving the  
premises. It has also  
prevented the use of our  
garden for relaxing in or  
entertaining during the  
evening.

We can hear the DJ, the  
song lyrics and people  
singing along and  
shouting throughout the  
evening and into the  
early hours of the  
morning even with our  
windows shut (in the  
summer as well) and  
double glazing. The  
terms of the temporary  
Licence states that all  
music has been within  
the barn with  
soundproofing and doors  
and windows kept shut,  
as confirmed by the  
owners in their planning  
statement. This has not  
prevented the noise  
carrying across the field  
and keeping us awake.

②

own family parties and so did not complain previously as we wanted to be good neighbours. We had no idea that these were commercial functions and would be ongoing or we would most certainly have complained.

It has only just been brought to our attention that planning permission is being sought for the above as we were not on the list to receive notification from the Planning Department although our house is very close. Neither we nor our neighbours had seen the licensing notice at the premises, nor have we been approached by the applicants to inform us and enquire as to whether we were being disturbed. The applicants have consulted with 2 properties owned by family and friends nearest to their dwelling on the estate but we and other neighbours are very close to the barn.

This is a very quiet Area of Great Landscape Value and Clock Barn Lane is in an Area of Outstanding Natural Beauty. The roads are country lanes with no pavements and no street lighting. The applicants describe the barn where the functions are to be held as 'being situated on

①

late at night several times during these events which is disturbing to us and animals.

Once the music stops in the early hours, considerable disturbance is caused by vehicles and people leaving very noisily. Our house is at the junction of Clock Barn Lane and Hambledon Road and several times, cars have stopped outside our house, with the occupants shouting and slamming doors and then the cars have screeched away. One car reversed into our gravel drive to turn around, setting off our security lighting. During one event, our lighting was also set off by people walking up our drive into our garden late at night.

The continuation or extension of this noise and disturbance would have a devastating effect upon our family and prevent the peaceful enjoyment of our property. Our household keeps normal working hours, rising at 6.45am 6 days a week. As neighbours, our privacy and right to quiet has most definitely not been reserved.

We had thought that the noise and disruption was caused by the owners'

a tranquil and quiet farm estate' and 'in a peaceful and beautiful area'. We believe the change of use to an entertainment venue with loud music, alcohol and disturbance would not be in keeping with the nature of the area.

We have lived in this house for 24 years and have never objected in the past, and would not object, to various daytime ventures in keeping with the nature of the area and farming that enabled the Mason family to successfully run their farm but must strongly object to this current planning and licensing application for music and alcohol for noisy evening or weekend activities with antisocial hours which has caused disturbance and antisocial behaviour in this quiet and peaceful rural setting. We believe the proposed venture will introduce an activity which will adversely affect the character and amenities of the area and it will definitely prevent the peaceful enjoyment of our property.

Yours faithfully



To <licensing@waverley.gov.uk>  
cc  
bcc  
Subject Application No. WA/2009/1242

3

Comment on Application No: WA/2009/1242 - Clock Barn Farm

I find it incredibly ironic that the very people who vehemently opposed another business from starting in the immediate area are now seeking permission to start a far greater controversial business themselves.

What they are applying for, if granted, would effectively create a nightclub in the country.

Whether with or without permission, the late night/early morning bashes have been going on for some time. The relative infrequency and mainly on a Saturday night/Sunday morning disturbances have not caused me a great deal of concern.

What, however, does concern me is the ridiculous late hours throughout the week that they are applying for.

Obviously, I do not, in principle, oppose their desire to create a new business but not at the expense of their neighbours' peaceful wellbeing.

It is a pity that they deemed it not necessary to consult interested parties rather than act by stealth.

Yours faithfully

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r mobile for free. [Learn more.](#)

To <licensing@waverley.gov.uk>

cc

bcc

Subject Clock Barn Farm WA/2009/1242

4

bridge,

We refer to the application for Licensing for a Function Venue at Clock Barn Farm; application number WA/2009/1242.

Noise is our great concern.

Our property is situated opposite the entrance to Clock Barn Farm now renamed Clock Barn Hall.

We have been tolerant and not complained of the disturbing noise already experienced from our neighbours at Clock Barn Farm using a temporary licence. We are extremely worried that Mr. & Mrs. K Mason have now applied for permission for their potato store to be used as a venue for events which could take place seven days of the week most of the year and end in the early hours of the morning.

We can easily hear the music and celebrations being held at the farm and at night have been unable to sleep. We have also been disturbed by the cars leaving these events. There is no control over the behaviour of the guests (and those who have been drinking) once they leave the farm. Clock Barn Farm is not situated in Clock Barn Lane (as is our address) which leads to the confusion of drivers.

The original farm entrance which passes the farm's closest neighbours (Mr T. de Mallet Morgan at Clock Barn Lodge and Mr & Mrs T. A. Mason at Clock Barn House) was down graded and the main entrance relocated opposite our home. This now takes all the traffic entering and leaving the farm. We have always accepted as part of living in the country the comings and goings of the horse boxes connected with the stables, all the agricultural vehicles for use on the land even when they are working in the dark and participants for the clay pigeon shoots. The increase in traffic of large Lorries and vans delivering food, wine etc. to service the proposed events throughout the year is cause for

concern on a lane that is signed as unsuitable for HGV's.

In the rural countryside this proposed application for change of use to an entertainment venue will generate much extra traffic and late night noise from the festivities including loud music and fireworks more attune to the activities on large estates such as Loseley and we feel would be extreme in this case.

Should this application be approved we request that restrictions be placed on which and how many days of the year the venue can be used and most importantly the trading hours which should not be into the early hours of the morning. Daytime conferences would be easier for us to accept.

If these restrictions are not a condition of the approval then our peace and that of friends and family visiting or staying with us will be destroyed. It could also set a precedent for further unwelcomed noise pollution in the countryside.

Yours faithfully

To <licensing@waverley.gov.uk>  
cc  
bcc  
Subject Application no WA/2009/1242

5

Comment on Application no WA/2009/1242  
Clock Barn Farm

I am not against this application in principle but I strongly object to the hours applied for as totally unsuitable to this countryside area.

The noise resonating from these premises on a nightly basis would be completely unacceptable.

C for you. [Learn more.](#)

### HEARINGS

- 9.19 Regulations governing hearings may be viewed on the DCMS website. If the licensing authority decides that representations are relevant, it must hold a hearing to consider them. The need for a hearing can only be dispensed with by the agreement of the licensing authority, the applicant and all of the parties who made relevant representations. In cases where only 'positive' representations are received, without qualifications, the licensing authority should consider whether a hearing is necessary. To this end it may wish to notify the interested parties concerned and give them the opportunity to withdraw their representations. This would need to be done in sufficient time before the hearing to ensure that parties were not put to unnecessary inconvenience.
- 9.20 Responsible authorities should try to conclude any discussions with the applicant in good time before the hearing. If the application is amended at the last moment, the licensing committee should consider giving interested parties time to address the revised application before the hearing commences.
- 9.21 The Regulations require that representations must be withdrawn 24 hours before the first day of any hearing. If they are withdrawn after this time, the hearing must proceed. However, where discussions between an applicant and those making representations are taking place and it is likely that all parties are on the point of reaching agreement, the licensing authority may wish to use the power given within the hearings regulations to extend time limits, if it considers this to be in the public interest.
- 9.22 Applicants should be encouraged to contact responsible authorities before formulating their applications so that the mediation process may begin before the statutory time limits come into effect after submission of an application. The hearing process must meet the requirements of Regulations made by the Secretary of State. Where matters arise which are not covered by the Regulations, licensing authorities may make arrangements as they see fit as long as they are lawful.
- 9.23 There is no requirement in the Act for responsible authorities that have made representations to attend, but it is generally good practice and assists committees to reach more informed decisions. Where several responsible authorities within a local authority have made representations on an application, a single local authority officer may represent them at the hearing if the responsible authorities and the licensing authority agree. However, an officer of the licensing authority may not perform this role which would compromise the licensing authority's independence.

